



State of New Jersey

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Governor

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March 9, 2018

NOTICE OF JOB VACANCY

#18-54

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Juvenile Justice Commission, for current State employees who meet the requirements specified below:

TITLE: Institutional Trade Instructor 2, Cooking

SALARY: \$46,588.85 to \$65,780.63

LOCATION: Juvenile Justice Commission
Johnstone Campus
Bordentown, New Jersey

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the supervision of a Supervisory officer at the Johnstone Campus, coordinates, plans, trains, and oversees inmates; as required assigns tasks to subordinate employees and takes the lead in the work activities in the areas of food preparation, cooking, baking, meat cutting, pot washing, dish washing, and the serving of food performed by residents with emphasis upon the vocational training of inmates and the maintenance of adequate production standards; does related work as required.

REQUIREMENTS

EXPERIENCE: Three (3) years of experience in the areas of food preparation and processing including but not limited to cooking, baking, meat cutting, pot washing, dishwashing, and the serving of food in a commercial or an institution kitchen.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, please send a cover letter indicating job vacancy #18-54 and a current resume before the closing date of March 23, 2018 to:

Recruitment Officer
jjcrecruitment@jjc.nj.gov

-OR-

Juvenile Justice Commission
Office of Human Resources- Recruitment Officer
P.O. Box 107, Trenton, NJ 08625-0107

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

