State of New Jersey

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Lt. Governor

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February 2, 2018
NOTICE OF JOB VACANCY
#18-01

This is a repost of vacancy announcement #17-246; previous applicants need not reapply.

Opportunities currently exist in the classified service within the Department of Law and Public Safety, Juvenile Justice Commission, for applicants who meet the requirements specified below:

TITLE: Substance Abuse Counselor 2

SALARY: $53,910.34 to $76,393.06

LOCATIONS:

Juvenile Justice Commission
Warren Residential Community Home
509 Brass Castle Road
Oxford, New Jersey 07863

and

Juvenile Justice Commission
Green Residential Community Home
1311 Sloatsburg Road
Ringwood, New Jersey 07456

NUMBER OF POSITIONS AVAILABLE: Two (2); one vacancy at each location.

DUTIES: Under the direction of a Supervisor in the Office of Community Programs, acts as a case consultant or supervises the work of subordinate counselors; does varied tasks involved in assisting clients to make satisfactory social/emotional adjustments; may act as supervisor in a small clinic; supervises staff and work activities; prepares and signs official performance evaluations for subordinate staff; performs other related duties as required.

REQUIREMENTS

CERTIFICATION: Applicants must possess a certificate as a Certified Alcohol and Drug Counselor (CADC), issued by the Board of Marriage and Family Therapy Examiners, New Jersey Division of Consumer Affairs, Department of Law and Public Safety.

Applicants who possess the credentials as a Licensed Clinical Alcohol and Drug Counselor (LCADC) are considered to have met the above certification requirements.

EXPERIENCE: Two (2) years of experience in counseling or social work having responsibility for gathering and analyzing social or health information from clients, determination of their needs and planning and carrying out of a treatment plan geared to the needs of individual clients, one (1) year of which shall have included experience with persons addicted to drugs or alcohol in a narcotic or alcohol treatment, prevention, and/or rehabilitation program.

LICENSE: Appointees will be required to possess a driver's license valid in NJ only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

SPECIAL NOTE: Appointment to this title will be made provisionally, pending the outcome of an open-competitive examination. If selected for the position, you must apply for the open-competitive examination, when issued by the Civil Service Commission, pass and be reachable on the resulting eligible list to be permanently appointed to the title.

RESUME NOTE: Eligibility determination will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, please send a cover letter indicating job vacancy #18-01, location preference, and a current resume before the closing date of February 16, 2018 to:

Recruitment Officer
jjcrecruitment@jjc.nj.gov

-OR-

Juvenile Justice Commission
Office of Human Resources- Recruitment Officer
P.O. Box 107, Trenton, NJ 08625-0107

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.