



State of New Jersey

PHILIP D. MURPHY  
Governor

OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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Administrator

March 9, 2018  
NOTICE OF JOB VACANCY  
#18-09

An opportunity currently exists with the Department of Law and Public Safety, Division of State Police, for applicants who meet the requirements specified below:

**TITLE:** Senior Building Maintenance Worker

**SALARY:** \$29,377.21- \$40,825.39

**LOCATION:** Division of State Police  
Field Operations Section  
Buena Vista Headquarters - Troop "A"  
Williamstown, NJ 08094

**NUMBER OF VACANCIES:** One (1)

**DUTIES:** Under direction of a Crew Supervisor, M/W Building Maintenance Workers or other supervisor in the Division of State Police, may be assigned to work with mechanics, carpenters, electricians, painters, plumbers, and steam fitters in the trades as a helper; cleans and maintains offices, furniture, building, and grounds, and makes minor repairs; performs other related duties as required.

**REQUIREMENTS**

**EXPERIENCE:** One (1) year of experience in the inspection, cleaning, and maintenance of furniture, fixtures, offices, and buildings.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

*If interested, please send a cover letter indicating job vacancy #18-09 and current resume before the closing date of March 23, 2018 to:*

[njsp\\_resumes@gw.njsp.org](mailto:njsp_resumes@gw.njsp.org)

**-OR-**

Terri Kuntz, Manager 2  
Division of State Police  
Office of Human Resources  
PO Box 7068  
W. Trenton, NJ 08628-0068

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

