

**STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
OFFICE OF THE ATTORNEY GENERAL**

**DETECTIVE MATTHEW L. TARENTINO COMMUNITY POLICING GRANT**

**BUDGET and BUDGET NARRATIVES**

**Applicant:** City of George

**Directions:** Please itemize all costs. Costs must be specific and tied to the proposed program objectives. Allowable and unallowable costs are listed above. In the space provided, please complete a detailed Budget Narrative for each budget category that justifies, explains, and describes all requested costs.

**A. Overtime-** List each position by title and name of employee, if available. Show the overtime rate and the number of hours to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. **Overtime and fringe benefits costs cannot exceed more than 25% of your requested award (i.e. if you request \$10,000, only \$2,500 can be used for overtime and fringe costs)).**

Name/Position	Overtime Rate	# of Hours	Overtime Amount Requested
Patrol Officer (TBD)	\$55.50/hour	4	\$222.00
Patrol Officer (TBD)	\$55.50/hour	4	\$222.00
Patrol Officer (TBD)	\$55.50/hour	4	\$222.00
Lieutenant Smith	\$74.75/hour	3.5	\$261.63
<b>A. Overtime Total</b>			<b>\$927.63</b>

**B. Fringe Benefits** - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed above in category (A) and only for the percentage of time devoted to the project. Provide your agency fringe rate and rate breakdown. **When populating the table below, fringe rates must be entered in as a decimal. For example, 7.4% should be entered in as .074. If the officers do not receive any fringe benefits on overtime, enter a fringe rate of 0.**

Name/Position	Overtime Amount Requested (as listed in category A on page 3)	Fringe Rate	Fringe Amount Requested
Patrol Office (TBD)	\$222.00	.074	\$16.43
Patrol Office (TBD)	\$222.00	.074	\$16.43
Patrol Office (TBD)	\$222.00	.074	\$16.43
Lieutenant Smith	\$261.63	.074	\$19.36
<b>B. Fringe Benefits Total</b>			<b>\$68.65</b>

**B. Overtime and Fringe Benefits Budget Narrative (explain your fringe rate calculation):**

Three patrol officers and Lieutenant Smith will attend the community policing event on 9/31/2017 at the local middle school. Lieutenant Smith will give a presentation to the students about the dangers of drugs and alcohol and the assigned patrol officers will provide him support and technical assistance. All officers will be available for a question and answer session and a meet and greet afterwards for students, faculty, and parents. The officers will also participate in the arts and crafts activity and help facilitate educational discussions.

Fringe Benefits Breakdown for Overtime: FICA (6.2%), Workman's Compensation (1.1%), Unemployment Compensation (.1%) for a total Overtime Fringe Benefits Rate of 7.4%.

The requested overtime and fringe costs are less than 25% of the requested award amount.

**C. Purchase of Services/Speakers' Fees** – List each contracted for or purchased service (including speakers and professional services such as caterers, food services and vendors, rental fees, permit fees, advertising fees, and entertainment). Show the name of the provider (if known), the service to be provided, the providers unit rate or hourly rate (*i.e.* how your agency will be billed) and the number of units to be provided or hours to be worked on the program.

<b>Name of Provider (or TBD)</b>	<b>Service to be Provided</b>	<b>Unit Rate/Hourly Rate</b>	<b># of Units/Hours on Program</b>	<b>Amount Requested</b>
JJ's Food Truck	Coffee, tea, and light refreshments	\$550.25/hour	4 hours	\$2201.00
TBD	Table Rentals	\$50/table/day	11 tables/1 day	\$550.00
TBD	Chair Rentals	\$35/7 chairs/day	77 chairs (11 bundles of 7)/1 day	\$385.00
TBD	Tent Rental	\$850/day	1 tent/1 day	\$850.00
<b>C. Purchase of Services/ Speakers' Fees Total</b>				<b>\$3986.00</b>

**Purchase of Services/Speakers' Fees Budget Narrative:**

**JJ's Food Truck will provide and serve coffee, tea, and light refreshments during the community policing event at the local middle school on 9/31/2017.**

**The event will take place outside and we will be renting tables, chairs, and a tent. We anticipate approximately 100 students, parents, and school faculty will attend.**

**D. Consumable Supplies** - Supplies are tangible personal property other than equipment. List the items by type (office supplies, postage, food, non-alcoholic beverages, training materials, copying paper, and other expendable items such as books, pamphlets, t-shirts, hats, paint *et seq.*), include a quantity, and show the cost of each unit. Generally, supplies include any materials that are expendable or consumed during the course of the program.

<b>Item</b>	<b># of Units (<i>i.e.</i> number of t-shirts)</b>	<b>Cost Per Unit</b>	<b>Amount requested</b>
<b>Bottled Water</b>	<b>8 Cases</b>	<b>\$3.69</b>	<b>\$29.52</b>
<b>Poster Board</b>	<b>100</b>	<b>\$1.35</b>	<b>\$135.00</b>
<b>Educational Pamphlets</b>	<b>100</b>	<b>\$3.55</b>	<b>\$355.00</b>
<b>Markers</b>	<b>11 Boxes</b>	<b>\$3.50</b>	<b>\$38.50</b>

<b>Crayons</b>	<b>11 Boxes</b>	<b>\$2.00</b>	<b>\$22.00</b>
<b>Paint</b>	<b>11 Trays</b>	<b>\$4.99</b>	<b>\$54.89</b>
<b>Paint Brushes</b>	<b>11 Packs</b>	<b>\$2.99</b>	<b>\$32.89</b>
<b>Glitter Glue</b>	<b>22 Sticks</b>	<b>\$.89</b>	<b>\$19.58</b>
<b>D. Consumable Supplies Total</b>			<b>\$687.38</b>

**Consumable Supplies Budget Narrative:**

**We will purchase bottled water for the attendees at the community policing event on 9/31/2017 at the local middle school. We will provide the poster boards, markers, crayons, paint, paint brushes, and glitter glue to attending students and parents to work together in an exercise to create an advertising campaign about the dangers of drugs and alcohol after the presentation. The attending officers will participate in the arts and crafts activity, meet with the attendees, and help facilitate educational discussions.**

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**BUDGET SUMMARY**

<b><u>Budget Category</u></b>	<b><u>Total</u></b>
<b>A. Overtime</b>	<b>\$927.63</b>
<b>B. Fringe Benefits</b>	<b>\$68.65</b>
<b>C. Purchase of Services/ Speakers' Fees</b>	<b>\$3,986.00</b>
<b>D. Consumable Supplies</b>	<b>\$687.38</b>
<b>Total Amount Requested:</b>	<b>\$5,669.66</b>